

### SUPPLIER INFORMATION PACKAGE

### WELCOME TO L3H SUPPLY CHAIN COLLABORATION PORTAL

Last updated: May 30, 2024

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## **Welcome to L3Harris**

#### **Presentation Outline**

- L3Harris Values
- How Supplier's Fit into L3Harris' Business Strategy
- L3Harris Expectations for Suppliers
- Becoming a L3Harris Supplier
- Payment Terms and ERS
- L3Harris Quality Clauses (general)
- DPAS (Defense Priorities & Allocation System) Ratings
- <u>Receiving Shipments</u>
- expo Log in and User Guide
- expo <u>Workmanship Specifications</u>
- expo <u>Electronic Data Submission (</u>Q-75 / QC-1980)
- expo Payment Tracking
- expo <u>Supplier Rating System and Supplier Scorecard</u>
- expo Supplier Scorecard: <u>Quality</u> and <u>Delivery</u> Performance
- expo <u>Supplier Support Request (SSR-SDR/SIR)</u>
- expo SSR First Article Inspections & Printing/Saving SSR's
- expo SSR Supplier Sub-Type Codes
- expo <u>Supplier Corrective Action Requests (SCAR's)</u>
- Supplier Tool Box Links













L3Harris is committed to being a company of the highest quality in every aspect of its business activity. This encompasses serving our customers' needs by developing higher quality products, at lower costs, while shortening the product-to-market cycle.

Inherent in that commitment is our goal for satisfying the expectations of stakeholders who have a vested interest in the success of the company. Suppliers are a vital part of our resources.

Our vision as it applies to suppliers is to develop and maintain mutually beneficial partnerships with companies who share our commitment to achieve everincreasing levels of customer satisfaction through continuing improvements in quality, service, timeliness and cost.

L3Harris Values: Acting with INTEGRITY in all our business dealings, exceeding our customers' expectations through operational EXCELLENCE, and demonstrating RESPECT to all those we interact with, is essential to maintaining a lasting and solid reputation.



## How Suppliers Fit into L3Harris' Business Strategy



L3Harris firmly believes that suppliers can contribute significantly to our ability to exceed our customer expectations.



Our relationships with suppliers will be sincere and embrace the highest principles of purchasing practice and will focus on developing winning business arrangements that benefit all parties.





The expectations that we have identified for ourselves are the same set of expectations that we have for our suppliers.

Our expectations are based on:

- <u>Quality</u>: Compliance at all times with customer requirements and maintaining a 99.8% scorecard rating or above
- <u>Delivery</u>: Meeting or exceeding exact product and schedule requirements and maintaining a 99.5% scorecard rating or above
- <u>Cost</u>: Pricing that contains reasonable profit margins with minimum total cost

It is important for suppliers to maintain the level of performance to continue a healthy supplier/partnership relationship with L3Harris. Falling below the quality and delivery expectations could result in a loss of business with L3Harris and new RFQ opportunities.

Supplier performance in these areas plus a strategy for continuous improvement will allow L3Harris and our suppliers to solve problems together while exceeding customer expectations. L3Harris recognizes the value of having suppliers who are committed to providing quality goods and services in a timely manner.





L3Harris will initiate an internal process to add a new supplier.

The supplier shall provide supporting documentation as requested:

- Supplier Qualification Form (SQF) SC-01.F4
- Bank Details Form GBS-04.1.F9 (if applicable)
- W-8 or W-9 (two types, <u>www.irs.gov</u>)
- Applicable Financial Questionnaire
- Small Business Certifications
- Quality expo contact form H-3318 (SAS only)
- Quality Survey form H-1434-1 (SAS only)
- Other required forms



## **Becoming an L3Harris supplier**

- Certifications and Representations (Gov't or Commercial)
- L3Harris Supply Chain Website
- International Traffic in Arms (ITAR) Regulation
  - Manufacturers of defense items and providers of defense services must be registered with the State Department
  - Note: not required for commercial items that have not been designed or modified for a defense purpose
- For more details on the registration process
  - http://www.pmddtc.state.gov/registration/index.html
- L3Harris forms related to the ITAR
  - H-2888 Supplier Export Control Representation
  - H-2888-1 Supplier Export Control Determination



### Discussion of payment terms and method of payment

- ERS (Evaluated Receipt Settlement)
  - Benefits to the supplier
  - No invoicing required when receipt matches the purchase order (PO)
  - Reduction of paper costs
- Electronic Payments (ACH)
  - Benefits to the supplier
  - Direct electronic payment between accounts (L3Harris to supplier)





- Q Clauses, quality assurance requirements that the supplier must comply with are specified on the Purchase Order
- SAS/CS Supplier Purchase Orders received via expo contain a hyperlink to the Q-Clause document (H-1999Q) and/or 14-QA-02.560.01, QA-560-01
- For Waco, Greenville and C3ISR: ISR Terms and Conditions
- For Aeromet: the AQP-125 Q Clauses will be on PO's
- H-1999Q can also be accessed through the following:
  - <u>L3Harris Supply Chain Website</u> > Quality Requirements; <u>Q-Clauses H-1999Q</u>
  - Expo Menu > Supplier Quality > <u>Q-Clauses</u>

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expo Menu 🔪 Administr	ation Users
Notices and Quick Links	Supplier Quality Guide
Procurement	> Receiving Inspection
Supplier Insight	) <u>Q-Clauses</u> free
Supplier Quality	IPR (Proble Reports)
Accounts Payable	> SCARs
Contracts	> SSRs
Supply Chain Tools	> Supplier Assessment
Supply Chain Analytics	SAS Special Processors
Engineering Tools	>
Help	>
Administration	



A DPAS rated order requires four elements to be considered a DPAS rated order:

- 1. Rated Orders are identified by a priority rating (DX or DO) and a Program Identification Symbol found in Schedule I of 15 CFR 700:
  - DX-C1 or DO-A1 (EVEN WHEN IT IS FOR A CLASSIFIED ORDER, THE ISSUING GOVERNMENT AGENCY SHALL PROVIDE A PROGRAM IDENTIFIER)
- 2. Required delivery date(s)
- 3. Certification Statement:
  - This is a rated order certified for national defense use, and you are required to follow all the provisions of the Defense Priorities and Allocations System regulation (15 CFR Part 700).
- 4. Acceptance by written signature on a manually placed order, or the digital signature or name on an electronically placed order



## How does DPAS work?



- Among DPAS rated orders,
  - DX rated orders take preference over DO rated orders
  - Program identification symbols do not indicate any priority
- Rated orders must receive preferential treatment
  - A person must accept and fill a rated order for items that the person normally supplies
  - The existence of previously accepted unrated or lower rated orders is not sufficient reason for rejecting a rated order
  - Persons are required to reschedule unrated orders if they conflict with performance against a rated order, as rated orders take preference over all unrated orders
  - Similarly, persons must reschedule DO rated orders if they conflict with performance against a DX rated order.
- All rated orders must be scheduled to the extent necessary to ensure delivery by the required delivery date.
- This provision ensures that suppliers will give priority treatment to rated orders from contractor to subcontractor to suppliers throughout the procurement chain.



## How does DPAS work (continued)?

### 15 CFR 700.13 Acceptance and rejection of rated orders

### Mandatory Acceptance

- Except when there is a mandatory rejection, a person shall accept every rated order received
- Must fill such orders regardless of any other rated or unrated orders that have been accepted
- Cannot discriminate against rated orders in any manner such as by charging higher prices or by imposing different terms and conditions

### Mandatory Rejection

- Unless otherwise directed by Commerce, a person shall not accept a rated order for delivery on a specific date if unable to fill the order by that date.
  - However, the person must inform the customer of the earliest date on which delivery can be made and offer to accept the order on the basis of that date.
  - Scheduling conflicts with previously accepted lower rated or unrated orders are not sufficient reason for rejection under this section.
  - A person shall not accept a DO rated order for delivery on a date which would interfere with delivery of any previously accepted DO or DX rated orders. However, the person must offer to accept the order based on the earliest delivery date otherwise possible.



For a DPAS Rated Order a written acknowledgement either accepting or rejecting must be within the following timeframe to the L3Harris buyer:

- 1. Acknowledgement <u>accepting</u> the DPAS rated order within the following timeframe:
  - DX Rated Order: 10 WORKING DAYS
  - DO Rated Order: 15 WORKING DAYS
- 2. Receive an acknowledgement <u>rejecting</u> the DPAS rated order within the following timeframe:
  - DX Rated Order: 5 WORKING DAYS
  - DO Rated Order: 10 WORKING DAYS



## **Receiving Shipments**



- Supplier should maintain accurate shipping and delivery dates
- Maintain accurate dock dates
  - Receiving hours are 7 a.m. 4:30 p.m.
  - Receiving processes all material received on the day it is delivered

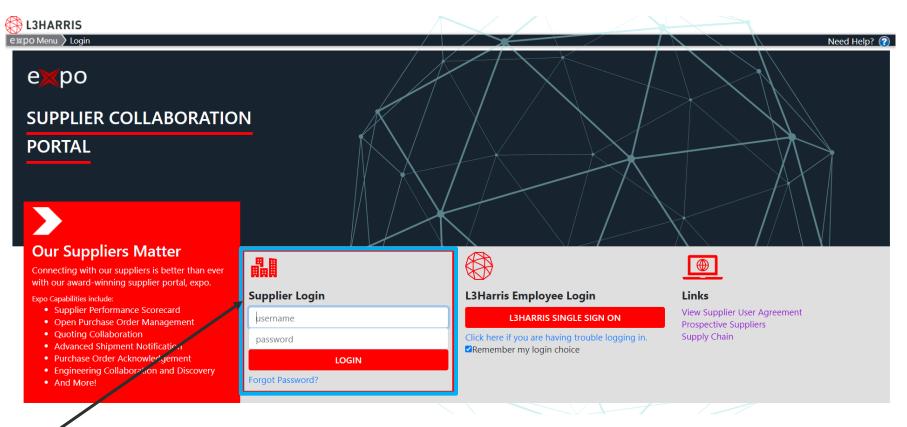




## expo/ Login



### https://supplychain.l3harris.com

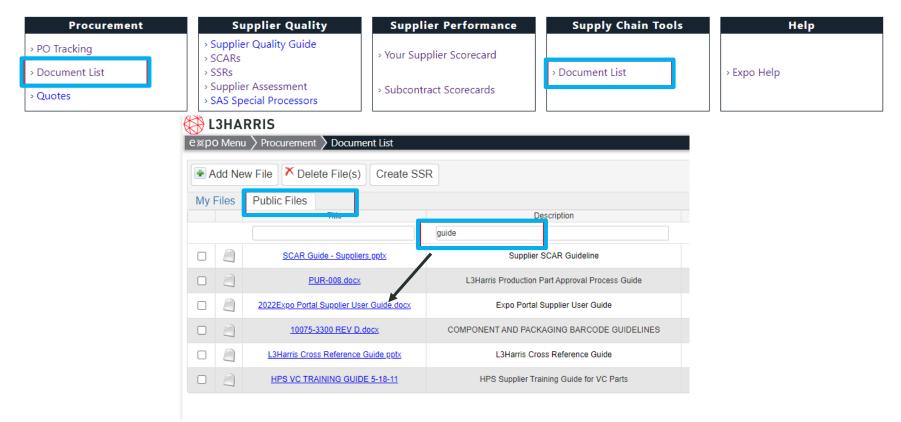


Any problems or issues with your expo account can be directed to: For all user accounts: <u>ExpoAdmin@L3Harris.com</u>

## expo / Users Guide



- The expo Portal Supplier Collaboration User Guide can be found in the Document List
- · Search 'Title' for 'guide'

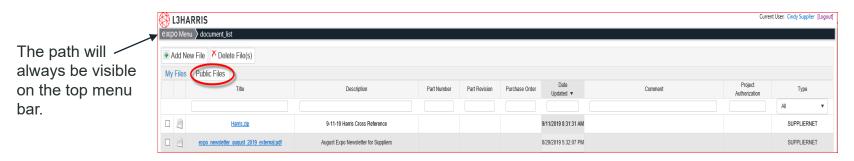




## expo / Workmanship Specifications

- Workmanship specifications (callout in drawings notes) are in the <u>expo-</u>
   <u>Procurement-Document List</u>
- To access the file using the Quick Link:
  - Click on Document List in the Procurement box
  - Click on the Public Files tab.
  - Locate the Document # in the "Title" column.

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expo Menu > Notices and Quick Links				
Procure	ment Supplier Insight	Supplier Performance	Supplier Quality	Accounts Payable
<ul> <li>Purchase Orders</li> <li>PO Tracking</li> </ul>	<ul> <li>Supplier Assessment</li> </ul>	<ul> <li>Scorecard</li> </ul>	Supplier Quality Manual     Q-Clauses     IPR (Problem Reports)     SCARs	Receipts and Invoices
Document List     Quotes	> Document List	Subcontracts	<ul> <li>&gt; SCARS</li> <li>&gt; SSRs</li> <li>&gt; Supplier Assessment</li> <li>&gt; Approved Special Processors</li> </ul>	<ul> <li>Receipts and invoices</li> </ul>





### expo Document List

- Upload data and documentation to expo >Supplier Insight>Document List area
- Link to Supplier Instructions on expo Portal-Document List area
- Instructions on uploading the pertinent and required data/documentation are in the "Public Files" area. Search for "Document List – Supplier Instructions" in the title field.
- This is a direct Link to <u>Document List Supplier Instructions</u>

Q-75 (QC-1980) Electronic Data Upload Requirements

- The electronic data requirement will be flowed down in the <u>L3Harris Quality</u> <u>Clauses</u> as Q-75 (QC-1980), but the supplier at any time can select to use the electronic data submission for all required documentation.
- Documentation provided on digital media does not have to be uploaded to the L3Harris expo Supplier Document List.





## L3Harris expo Supply Chain Portal Link

Instructions:

- Click on "Accounts Payable" then "Receipts and Invoices"
- Use the search box to search and filter by P.O. number, invoice number, etc.
- To search for an invoice number or a P.O. number, the supplier is required to use the "invoices" hyperlink located on the invoice

To request access to payment tracking please notify "GSS Customer Support" at:

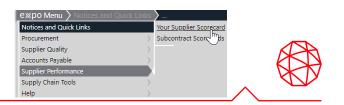
E-Mail: <u>APCustomerService@L3Harris.com</u> L3Harris Accounts Payable



- Supplier assessments survey data are used as a method of determining the supplier's quality system acceptance and identifying system weaknesses. The survey data is not part of the supplier's numerical rating but is used during evaluation of the supplier's quality system.
- <u>The Supplier Rating System in expo Supplier Scorecard</u> collects and processes quality and delivery performance data from all suppliers of material intended for use by L3Harris programs engaged in the production and delivery of contractual end items.
- The quality and schedule performance data is gathered from 6 months of procurement activity; numerical ratings are based on delivery performance of material, rejection reports, and supplier response to SCARs.
- Supplier ratings are updated nightly and published through the L3Harris Supplier Scorecard- expo.



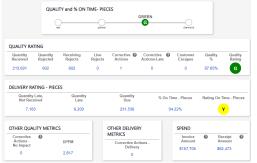
## expo / Supplier Scorecard



- The supplier can review their performance ratings in expo by using the <u>expo</u> <u>Supplier Scorecard</u>
- Your company name will appear. If you are set up with multiple L3Harris divisions, you'll see multiple scorecards. You may view each one individually by selecting the company name, or by selecting 1+ checkboxes and selecting 'View Scorecard for Selected Suppliers'. Viewing multiple together will consolidate the scores together allowing you to view defect detail in one screen for all divisions you are



Once you select your company's name/View Scorecard, the following screen will appear.





To be added to other divisions, open your profile and select 'Request Division', choose 1+ divisions that are on the scorecard, select 'Update'. Alternatively, contact your local L3H buyer and request to be added to that divisions' scorecard.

### expo / Supplier Scorecard (Continued)



Need Help? 🕜

Receipt

Date 🔺

05/15/2023

05/16/2023

05/19/2023

05/19/2023

05/24/2023

05/24/2023

Due Date

05/09/2023

05/05/2023

05/15/2023

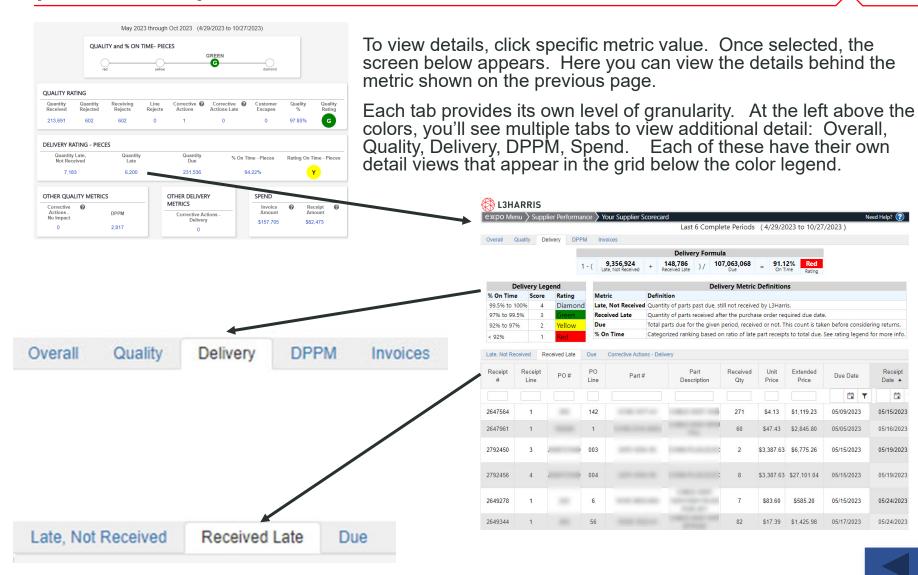
05/15/2023

05/15/2023

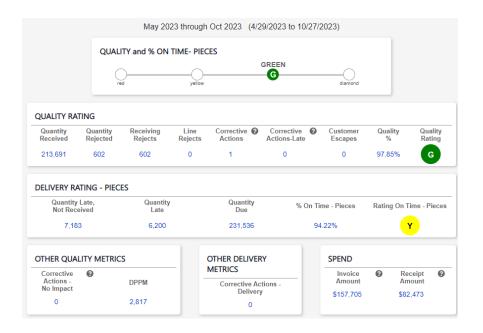
05/17/2023

🗄 🝸

Price



## expo / Overall Formula



Quality Legend									
Quality %	Score	Rating							
99.8% to 100%	4	Diamono							
96.5% to 99.8%	3	Green							
94.0% to 96.5%	2	Yellow							
< 94.0%	1	Red							

Delivery Legend									
% On Time	Score	Rating							
99.5% to 100%	4	Diamond							
97% to 99.5%	3	Green							
92% to 97%	2	Yellow							
< 92%	1	Red							

#### For Quality:

IT (score < 94%) = 1 Red
if (score < 96.5%) = 2 Yellow;
if (score < 99.8%) = 3 Green;
if (score >= 99.8%) = 4 Diamond;

#### For Delivery:

if (score < 92%) = 1 Red if (score < 97%) = 2 Yellow; if (score < 99.5%) = 3 Green; if (score >= 99.5%) = 4 Diamond;

Overall Rating							
Score	Rating						
4	Diamond						
3	Green						
2	Yellow						
1	Red						

**Overall Score** 

60% Quality + 40% OTD

Rounding for Overall Scores

Scores rounded down < .5 mark

Scores are rounded up > .5 mark

Example:

Quality = Red (1) + OTD = Diamond (4)

(1 \* .60) + (4 \* .40) = 2.2

2.2 rounded down (it is less than 2.5)

2 = Yellow Overall Score



## expo / Supplier Scorecard Quality Formula

Quality information on the system includes problem reports, corrective actions (all, late), SCAR penalty points, customer escapes resulting in a quality percent of received material.

Qual		Quality Formula											
Quality %	Score	Rating	(55,	55-	(	1,017 Receiving Rejects	+	64 Line Rejects	)	1	51,554 Quantity Received	) =	1.153 Reject Penalty Points
99.8% to 100% 96.5% to 99.8%	4	Diamond	(10,	1.		1 Corrective Actions					1 Suppliers	) =	2.000 SCAR Penalty Points
94.0% to 96.5%	2	Green Yellow	(10,	2.		2 Corrective Actions Late					1 Suppliers	) =	8.000 Late SCAR Penalty Points
< 94.0%	1	Red	25,	10.					)	1	<b>1</b> Suppliers	) =	5.000 Customer Escape Penalty Points
				153 t Penalty	, 4	2.000 SCAR Penalty	+	8.000 Late SCAR Penalty	+	a	5.000 ustomer Escape Penalty	) =	83.85% Ret

	Quality Metric Definitions
Metric	Definition
Receiving Rejects	Quantity of defective units found by L3Harris during receiving inspection.
Line Rejects	Quantity of defective units found by L3Harris during manufacturing process.
Quantity Received	Total parts received, for comparison with quantities rejected during receiving inspection and manufacturing. This number does not subtract parts that L3Harris returned. ('return' is different than 'reject'.) If L3Harris received 10 parts and 'returned' 1, "Quantity Received" is still 10. The individual receipts in the supporting details might show negative quantities for returns, but these quantities are not aggregated together with the positive values.
Corrective Actions	Corrective Actions with notable, negative impact to L3Harris business. This is the total number of Corrective Actions that are configured to impact the scorecard.
Corrective Actions Late	Corrective Actions where a supplier response was not received by the response due date.
Customer Escapes	Count of defects that were found by L3Harris customers after L3Harris product shipment. Each escape defect is counted once regardless of quantity of units impacted.
# of Suppliers	In cases where scoring is performed over sets of multiple suppliers, the supplier count measure is used to average the penalty points across all suppliers in the set. (Ignore this measure for single supplier scoring.)
Total Quality % Rating	Categorized ranking based on accumulated penalty points. See rating legend for more info.

Any supplier below 96.5% quality will require a supplier performance waiver for purchases

## expo / Supplier Scorecard Quality Formula





- Receiving and Line Rejects
- One penalty point is assessed for being issued a SCAR, two for Late SCAR
- Customer Escapes each month that passes after the escape occurrence, the penalty points are reduced by a factor of 1/6. Penalty reduces month to month and after six months, the escape penalty no longer applies

	Custor	ner Escap	e Penalti	es by Ag	e		5			
Period	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Total		ity Lege	
								Quality %	Score	Ra
Escape Count	0	0	1	0	0	0	1	99.8% to 100%	4	Di
Remaining Impact Multiplier	. 1/6	· 2/6	- 3/6	. 4/6	· 5/6	- 6/6		96.5% to 99.8%	3	G
Remaining impact multiplier	1/0	2/0	5/5	-1/0	5/0	0,0		94.0% to 96.5%	2	Ye
Effective Escapes	= 0	= 0	= 0.5	= 0	= 0	= 0	0.5	< 94.0%	1	Re
Custom	er Escap	e Formula	a after Ad	ging Fact	or Applie	d				
min(25 10.	0.5 tive Escapes	1	1 ) uppliers	=		5.000 scape Penalty P	oints		<	

Rating Diamond

Yellow

## expo / Supplier Scorecard Delivery Formula

Delivery percent is calculated based on

- Total Pieces Late and Not Received,
- Total Pieces Received Late
- Total Pieces Due



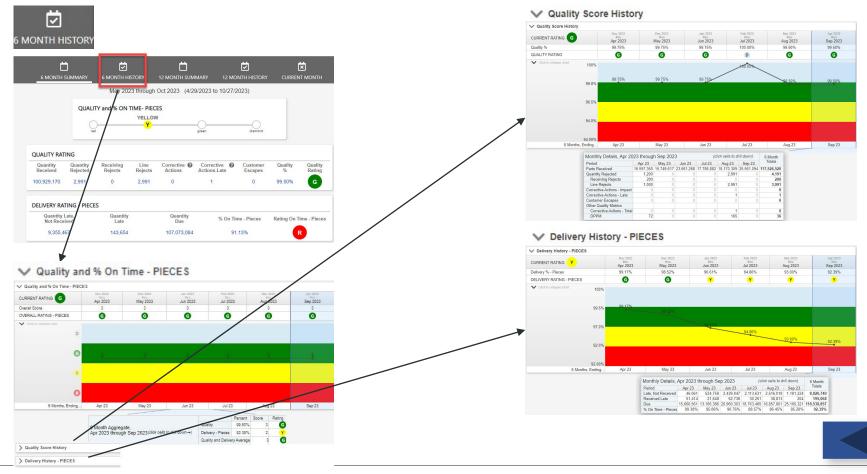
Deliv	ery Leg	end		Delivery Metric Definitions
% On Time	Score	Rating	Metric	Definition
99.5% to 100%	4	Diamond	Late, Not Received	Quantity of parts past due, still not received by L3Harris.
97% to 99.5%	3	Green	Received Late	Quantity of parts received after the purchase order required due date.
92% to 97%	2	Yellow	Due	Total parts due for the given period, received or not. This count is taken before considering returns.
< 92%	1	Red	% On Time	Categorized ranking based on ratio of late part receipts to total due. See rating legend for more info

- The supplier performance scorecard is based on 'pieces' (instead of lots/po lines)
- As previously stated, the expectations that we have for our suppliers are that they meet or exceed exact product and schedule requirements while maintaining a 99.5% scorecard rating or above

Any supplier below 92% delivery will require risk mitigation for purchases

## expo / Supplier Scorecard 6-Month History 'Trends'

- Manage supplier performance using 6 month history data which will help to identify performance trends immediately
- IMPORTANT: Each data point represents a range of 6 months of data

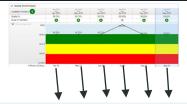


### expo / Supplier Scorecard 6-month History 'Trends' (Continued)



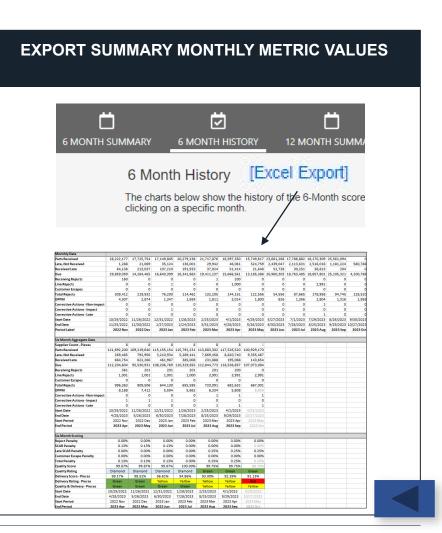
- View Six 6-month snapshots, and individual months transactions
- Hover over trend columns to view data for each 6-month snapshots
- Click a column to 'pin' the data below.
- Click the data table values to drill into the data details.

#### DETAILED DRILL THROUGH & 6-MONTH SNAPSHOTS



Monthly Details	, Apr 202	3 throug	h Sep 2	023			(click cells	to a	trill down)	6 Month
Period		Apr 23	May 2	3 Jun	23	Jul 23	Aug	23	Sep 23	Totals
Parts Received	1	6,597,350	15,749,6	617 23,66	1,268	17,786,8	82 18,170	,309	25,561,094	117,526,520
Quantity Rejected		1,200		0	0		0 2	.991	0	4,191
Receiving Reject	cts	200		0	0		0	0	0	200
Line Rejects		1,000		0	0		0 2	,991	0	3,991
Corrective Actions	- Impact	0		0	0		0		0	0
Corrective Actions	- Late	0		0	0		0	1	0	1
Customer Escapes		0		0	0		0	0	0	0
Other Quality Metr	ics									
Corrective Actio	ns - Total	0		0	0		0	1	0	0
DPPM		72		0	0		0	165	0	36
onthly Details,	Apr 2023	3 throug	h Sep	2023		(cli	ck cells to	o dri	ll down)	6 Month
eriod Apr 2		May	23	Jun 23	J	lul 23	Aug 23		Sep 23	Totals
te, Not Received	46,06	51 524	,759	2,439,047	2,	113,631	2,516,018		1,181,224	8,820,74
eceived Late	51,41	4 21	.648	52,738	3	30,251	38.8	13	_ 204	195,06
le			386 20	6 26,960,303		763.485	85 18.857.801		25,105,324	18,538,85
On Time - Pieces 99.3							86.45%			

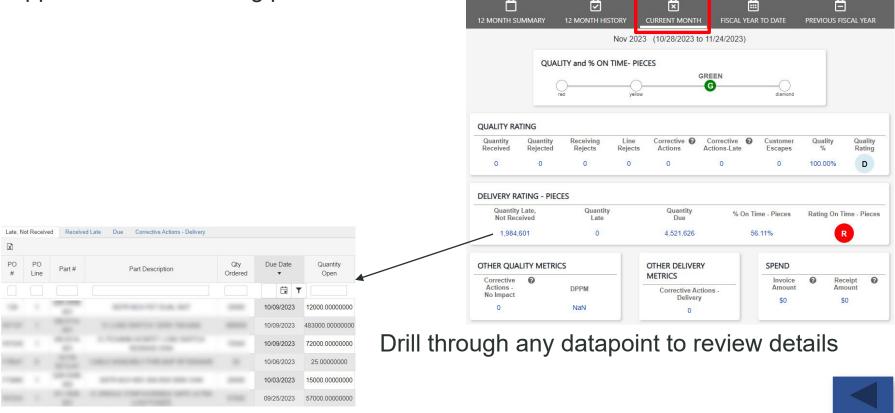
Late, Not R	eceived R	leceived Late	Due	Corrective Actions	s - Delivery						
Receipt #	Receipt Line	PO#	PO	Part #	Part Description	Received Qty	Unit Price	Extended Price	Due Date	Receipt Date 🔺	All Qty Received?
									🛱 🔻	🗎 🕈	
-	1				MCKT,DGTL- LIN		\$270.82	\$812.46	08/31/2023	09/12/2023	N
	1		-		CABLE ASSY CONTROL W4		\$14.24	\$85.44	08/31/2023	09/13/2023	N
	1	-			CABLE ASSY CREW STATION TO HEADSET		\$118.95	\$11,181.30	09/01/2023	09/21/2023	N
	1				CABLE ASSY CREW STATION TO HEADSET	-	\$118.95	\$11,895.00	09/01/2023	09/21/2023	N



## expo / Supplier Scorecard Current Month Tab



- Current Month tab allows you to track ongoing transactions in the current period that are not yet part of the 6-month history
- IMPORTANT: Data on the Current Month page represents an incomplete period and therefore the reader should not interpret the color ratings as the supplier's 6 month rolling performance





# Note to Suppliers

A Supplier Support Request (SSR) is required for each shipment where approval to a deviation to a contractual requirement is needed.

If the Supplier has opened any SSRs requiring information, review, deviation and/or approval to L3Harris' contractual requirements, those SSRs shall be approved prior to delivery of product to L3Harris.

All SSRs are specific to a single part number, quantity, purchase order number, and purchase order line item. The same SSR shall not be referenced for any other purchase order number and line item.

Requests shall be submitted to L3Harris on a Supplier Support Request (SSR) through the expo Portal.



## expo – Creating a Supplier Support Request (SSR)

- Once logged into expo go to Supplier Quality Quick Link Box:
  - Manage My Account: Select SSRs .com (Logout d Help? 🕜 **Pull System** Supplier Quality **Accounts Payable** Supplier Performance Procuremen Supplier Quality Guide Purchase Orders Your Supplier Scorecard Demand Pull IPR (Problem Reports) PO Tracking SCARs Receipts and Invoices SSRs Document List Subcontract Scorecards Forecasting Supplier Assessment Quotes SAS Special Processors Select Create SSR L3HARRIS expo Menu Supplier Quality SSRs Create SSR Create SSR (from Quotes)
- Scroll down to choose correct PO# or enter PO# and hit enter
  - Find the correct part and click Select.

	<b>RRIS</b>	/ SCDe			
		SSKS			
Return to S	Search				
Only op	en and partially rece	eived POs are available.			
The proj	ject field must also b	e populated. The part n	umber can't contain "FAI"	or "NRE".	
1	Affected Item				
	PO/Quote #	Line	Part	Due Date	Supplier Id
	100773				
Select	100773	1		11/26/20	380





**SSR** (Supplier Support Request)

- Support request based on when a supplier requires <u>information</u> (SIR) prior to product/parts being manufactured or for a <u>deviation</u> (SDR) to L3Harris contractual requirements.
- All SSR's are specific to a single part number, quantity, PO number and PO line item. Change SSR to SIR or SDR as needed.
- The same SSR shall not be referenced for any other PO number and PO line item

Supplier Support Request (SSR) Link

### Different types of SSRs are:

- SIR (Supplier Information Request)
- SDR
- FAI
- APQP
- SCN



## expo – SIR (Supplier Information Request)

- <u>SIR</u> (Supplier <u>Information</u> Request)
  - Information request for a print change or clarification to purchase order requirements such as drawings, specifications, etc. This request shall be made before parts are built.
  - If an ECO is requested by the supplier and it is determined that the final disposition shall be an ECO, an SIR shall be submitted.
  - All SIR's are specific to a single part number, quantity, PO number and PO line item.
  - The same SIR shall not be referenced for any other PO number and PO line item.

#### Information Request:

- 1. Enter Quantity Affected
- 2. Choose <u>Information</u> as the Request Type
- Sub-codes to be select per definition on following slide
- 4. Add Spec Requirement
- 5. Enter Question/Discrepancy
- 6. Upload attachment (if required)
- 7. Click Submit

		Create SSR			
Only open and partially received POs are available.					
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### **Supplier Information Request**

#### **Design for Manufacturing Improvement – Specification Change Request**

· Specific change recommendation to improve part manufacturability - cost reduction from suggestion should be included in request

#### **Design Requirement Clarification**

· Clarification of design requirements, specific to design/build to engineering requirements

#### **Drawing / BOM / Parts List Clarification**

· Clarification to parts list, BOM or Drawing when PO is for build to print

#### Drawing to Model/Data Correlation Clarification

· Used when drawing and model do not match and clarification is needed prior to manufacturing

#### L3Harris Furnished Material

· Used when requesting information or stating issue with L3Harris furnished material

#### Obsolescence

· Used to inform L3Harris of obsolete parts

#### **Q-Clause Clarification**

- · Used to clarify Quality Clause requirements flowed down within purchase order
- Used to submit documents related to a flow down for approval (not related to FAI, or APQP)

#### **Special Processor Related Request**

• Used to request a new vendor addition or inform L3Harris of the processors being used per QC-1850 requirements



## expo – SDR (Supplier Deviation Request)

### **<u>SDR</u>** (Supplier <u>*Deviation*</u> Request)

- Deviation request if the parts/product do not meet the L3Harris contractual requirements from the supplier, an SDR shall be submitted. This request is made when parts/product are in process and/or finished.
- All SDR's are specific to a single part number, quantity, PO number and PO line item
- The same SDR shall not be referenced for any other PO number and PO line item.

#### **Deviation Request:**

- 1. Enter Quantity Affected
- 2. Choose <u>Deviation</u> as the Request Type
- 3. Sub-codes to be select per definition on following slide
- 1. Add Spec Requirement
- 2. Enter Question/ Discrepancy
- 3. Add Root Cause
- 4. Enter Corrective Action
- 5. Upload attachment (if required)
- 6. Click Submit

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### Supplier Deviation Request

### **Design Requirement Exception**

• Used to take exception to a design/drawing requirement flow down

### Lack of Capability

- Not capable to meet a quality clause requirement
- Also used when the process is deemed to be incapable of producing conforming feature (design change or supplier change is required to obtain conforming parts)

### Lack of Process Control

 Used when excessive process variation is driving non-conformance and a process change is being implemented as a corrective action to meet compliance on future lots

### **Material Deviation (intentional)**

• Requested material change during manufacturing/assembly

### **Process Deviation (intentional)**

Requested process deviation during manufacturing/assembly





- **FAI** (First Article Inspection)
  - Submit an SSR- FAI First Article Inspection Report (Reference AS9102) when the Drawing specifies or if the Q-76 Q-Clause is on the Purchase Order (Notes). The FAI documentation is to be attached in the SSR-FAI record prior to submitting for approval, then submit the SSR-FAI for approval in the expo system.

#### FAI Request:

- 1. Enter Quantity Affected
- 2. Choose <u>First Article</u> <u>Inspection</u> as the Request Type
- 3. Sub-codes to be select per definition on following slide
- 4. Add Spec Requirement
- 5. Enter Question/Discrepancy
- 6. Upload attachment (if required)
- 7. Click Submit

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### **First Article Inspection**

### **Delta Revision/Process Change**

• Used for a delta FAIR due to a process or revision change impacting specific features

### **Full Location Change**

• Full FAI Package being submitted due to location change by the supplier.

### Full New Part/Lapse in Production

• FAI First Article Inspection Report (Reference AS9102) for either new production or lapse in production per requirements occur





### **APQP –** Advanced Product Quality Planning

#### APQP Request:

- 1. Enter Quantity Affected
- 2. Choose <u>Advanced Product</u> <u>Quality Planning</u> as the Request Type
- 3. Sub-codes to be select per definition on following slide
- 4. Add Spec Requirement
- 5. Enter Question/Discrepancy
- 6. Upload attachment (if required)
- 7. Click Submit

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### Advanced Product Quality Planning (APQP)

- Control Plan when only control plan or delta control plan are submitted
- Gage R and R when only Gage R&R or delta Gage R&R are submitted
- KC Capability Data (CPK)
- KC SPC Data
- PFMEA when only PFMEA or delta PFMEA are submitted
- Process Map when only process map or delta process map are submitted
- Q-Clause Full Package Submittal when full PPAP is being submitted for final approval





**SCN** (Supplier Change Notification)

 Submit an SSR-SCN Supplier Change Notification when the supplier wants to notify the L3Harris customer of a change which will affect the contractual requirements of the Purchase Order. This may include but is not limited to these examples: drawing revision changes, material changes, location of manufacture change, process and/or equipment change, etc.

#### Supplier Change Notification Request:

- 1. Enter Quantity Affected
- 2. Choose <u>Supplier Change</u> <u>Notification</u> as the Request Type
- 3. Sub-codes will be blank
- 4. Add Spec Requirement
- 5. Enter Question/Discrepancy
- 6. Upload attachment (if required)
- 7. Click Submit

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Create SSR



## expo – SSR (Supplier Support Request)

- After an SSR has been submitted to L3Harris, the SSR will change from <u>'New/Issued</u>' to <u>'Pending Status</u>'
- The SSR will then be awaiting L3Harris review and approval
- Approval response will be seen under the "L3Harris Response" section

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## expo – Printing and Saving SSRs

• To print a copy of the SSR:

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e×po Menu > Supplier Quality > SSRs	
Return to Search 🕼 Print View 🔁 Save as PDF	

• To save a copy of the SSR as pdf:

B L3HARRIS	
e×po Menu > Supplier Quality > SSRs	
Return to Search 📑 Print View 🔁 Save as PDF	

## **Supplier Corrective Action Request**



- The Supplier Corrective Action Request (SCAR) response must be submitted using the expo Portal.
- L3Harris supplier quality can assist suppliers with the SCAR completion process for quality SCARs.
- L3Harris procurement/subcontracts can assist suppliers with the SCAR completion process for Delivery SCARs.
- Root cause, corrective action and objective evidence associated with the discrepancy will be reviewed by L3Harris for effectiveness and implementation.
  - SCAR responses that are unrealistic, negative, vague or technically incorrect will be disapproved and the supplier will be notified.
- A rejected SCAR will be resubmitted to the supplier with a new due date assignment of 10 business days.
- Suppliers are required to use expo for the communication of SCARs
  - No external L3Harris documents will be accepted for SCAR communication (i.e. 5 why, 8D)



### **Consequences** *Inadequate and/or Untimely Responses to SCARs*



- Inadequate responses will be rejected.
- Untimely responses to SCARs will result in additional demerits subtracted from your overall performance.
  - The supplier:
    - Must complete a SCAR response
    - Must complete and submit a Request for Extension or
    - Must resubmit a rejected SCAR
- If a corrective action response cannot be provided within the initial 10 business days of the issuing of the SCAR an extension request must be submitted by the supplier using the expo Portal within the initial 10 business days to preclude a penalty assessment.
  - To request an extension the "General, Problem, and Containment" portions of the SCAR must be completed.
  - Note: A supplier may take exception to an issued SCAR, but it must be communicated in the initial SCAR response and the above portions of the SCAR must be completed.
  - SCAR extensions are limited to a maximum of 3.
- If there is no response to the SCAR, or if the response is rejected and no additional response is provided, the SCAR may be closed and assessed penalty points.
- Continued poor/unacceptable quality, or failure to pass a quality survey, may result in a supplier being placed on the conditional supplier list (making it more difficult for L3Harris to place an order with them) or being designated as a "Restricted Supplier."



## Locating the SCAR User Guide in EXPO



### Please refer to the SCAR Guide for Suppliers at this location: <u>Document List - SCAR Guide - Suppliers</u>

		EXPO Menu Notices and Quici	Links		Manage My Account:	.com [Logout] 🔺		
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## **Supplier Tool Box Links**

- SAS Quality Clauses (H-1999Q)
  - Link: Q-Clauses-Procurement Quality Requirements
- expo Scorecard (Supplier Performance Metrics)
  - Link: expo Supplier Scorecard
- expo SSRs (SDRs & SIR) Supplier Support Request for SDRs and SIRs
  - Link: L3Harris expo Portal
- expo SCARs (Supplier Corrective Action Request)
  - Link: L3Harris expo Portal
- Electronic Data Submission
  - Link: expo Portal Supplier Insight Document List Supplier Files
  - Public Files Title Search "Document List Supplier Instructions"

